



**CONSULATE GENERAL OF THE  
UNITED STATES OF AMERICA  
Hong Kong**

October 10, 2023

To: Prospective Offerors

Subject: Request for Quotation number 19HK3024Q0001  
MSG cooking services

Enclosed is a Request for Quotation (RFQ) for MSG cooking services. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

In order for a quotation to be considered, you must also complete and submit the following. Please note that no “exe” file will be accepted if your company submits the quotation electronically:

1. SF-1449
2. Section 1, Pricing
3. Section 5, Representations and Certifications
4. Additional information as required in Section 3, Solicitation Provisions.

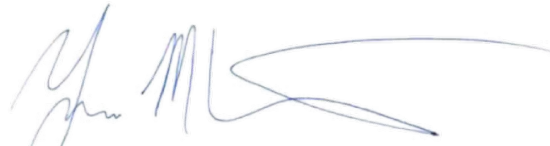
The U.S. Government intends to award a contract to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

For hardcopy submission, your quotation must be submitted in a sealed envelope marked: "Quotation Enclosed" to Procurement Office/GSO, 26 Garden Road, Hong Kong. For electronic submission, your submission must be sent to [HKProcurementBids@state.gov](mailto:HKProcurementBids@state.gov). Please note that no “zip, exe or dat” files will be accepted. File size shall not exceed 10MB per each transmission. **All quotations must be submitted on or before 17:00hrs October 10, 2023 (local date and time).** No quotation will be accepted after this time. Please see clause 52.212-1 Instructions to Offerors-Commercial Items regarding LATE Submissions, Modifications, Revisions, and Withdrawals of offers. All offers are subject to all terms and conditions contained in this solicitation.

Offerors shall be registered in the SAM (System for Award Management) database at <https://www.sam.gov> prior to submittal of their offer/proposal as prescribed under FAR 4.1102. Failure to be registered at time of proposal submission may deem the offeror’s proposal to be considered non-responsible and no further consideration will be given. Therefore, offerors are highly encouraged to register immediately if they are interested in submitting a response to this requirement.

Direct any questions regarding this solicitation to Ms. Maria Chiu, Procurement Supervisor by letter, fax (852) 2845 1598 or e-mail: [chiums@state.gov](mailto:chiums@state.gov).

Sincerely,



Yvonne M Waters  
Contracting Officer

Enclosure